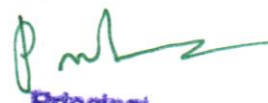


Knowledge Institute of Technology , Salem – 637504

Action taken report on Minutes of 1st Governing Council Meeting dated 07.03.2010

Agenda No.	Discussions	Action taken
Agenda No: 01	<u>Welcoming and introducing Governing council members</u> The Member Secretary welcomed the members for the eighth Governing Council Meeting.	--
Agenda No: 02	<u>Report on important communications, policy decisions received from / sent to Government, AICTE, etc.,</u> The Member Secretary presented the important communications, policy decisions received from Government, AICTE such as scholarship and first Graduate scheme. The Member Secretary also presented the actions taken for those communications. The Council noted the communications and resolved to approve the action taken.	Noted
Agenda No: 03	<u>Faculty recruitment for the academic year 2009 – 2010</u> The Member Secretary presented the list of faculty recruited for the year 2009 - 2010. The staff student ratio is 1:12. The council appreciated the administration for having good staff student ratio and advised the institution to continue the same in upcoming years. The Council reviewed and approved the Faculty and Non-Teaching Staff Selection for the academic year 2009 – 2010	Noted
Agenda No: 04	<u>Admissions in the academic year 2009 – 2010</u> The admission of students to I year B.E has been presented. The admission status and closing cut off for all the courses have been discussed. The council commended the Management and administration for very good start up and advised the management to increase the closing cut off-mark in further years. The Council approved the admission status of academic year 2009 - 2010	Noted
Agenda No: 05	<u>University results of Nov/Dec 2009</u> The council reviewed the results of odd semester Nov/Dec 2009. The council advised the administration to improve the university examination results. The Council reviewed University results of odd semester 2009 - 2010	Noted
Agenda No: 06	<u>Off - campus placement drives</u> The member secretary presented the list of Pooled off drives conducted. The council praised the efforts of the college in bringing companies for the off campus placements. It is unanimously resolved to approve the campus placement activities.	Noted
Agenda No: 07	<u>Additional Intake / New Courses for the next academic year (2010 - 2011)</u> The member secretary proposed a new course, B.E (Civil Engineering), and an additional intake of 60 in B.E (ECE) for the academic year 2010 - 2011. The council discussed the proposal for	Noted



Principal,
Knowledge Institute of Technology,
Kakapalayam (Po), Salem-637 504

	new course and additional intake in Civil engineering. It is unanimously resolved to approve the proposal for addition intake of 60 in B.E (Electronics & Communication engineering) and a new B.E programme in Civil Engineering.	
Agenda No: 08	<u>New Laboratory Requirements for the next academic year (2010 - 2011)</u> The member secretary presented the status of existing laboratory and Additional laboratories requirement for next academic year. The budget requirements for new labs have also been briefed. It is unanimously resolved to approve lab requirements for next academic year	Noted
Agenda No: 09	<u>Computer and other accessories requirements for the next academic year (2010 - 2011)</u> The availability of existing computer labs and the requirement of The computer, internet and other accessories for the next academic year 2010 - 2011 have been discussed. The council unanimously approved the Computer and other accessories requirements for the next academic year (2010 - 2011)	Noted
Agenda No: 10	<u>Books and journals requirements for Library for the next academic year (2010 - 2011)</u> The text books and journal requirements for the college library have been discussed. It is unanimously resolved to approve the proposal for procurement of library books and journals	Noted
Agenda No: 11	<u>Built-up area requirements for the next academic year (2010 - 2011)</u> Additional infrastructural requirements for next academic year for existing courses and additional courses have been discussed. The council unanimously approved the built-up area requirements for the next academic year (2010 - 2011)	Noted
Agenda No: 12	<u>Amenities requirement as per AICTE norms for the next academic year (2010 - 2011)</u> The council reviewed the various amenities available and required for the smooth functioning of the college. The council unanimously approved the amenities available and amenities for the next academic year to be added.	Noted



P. M. S.

Member Secretary / Principal
Principal,
Knowledge Institute of Technology
Kakapalayam (Po), Salem-637 504.