


Knowledge Institute of Technology , Salem – 637504

Action taken report on Minutes of 2nd Governing Council Meeting dated 12.02.2011

Agenda No.	Discussions	Action taken
Agenda No: 01	<p><u>Review and approval of previous Governing Council meeting</u></p> <p>The Member Secretary read out the minutes of previous Governing Council Meeting (GCM dated 07.03.2010) and the action taken on the minutes of the previous Governing Council meeting. The council resolved to approve the minutes of meeting dated 07.03.2010.</p>	Noted
Agenda No: 02	<p><u>Report on important communications, policy decisions received from/sent to Government, AICTE, Anna University etc.,</u></p> <p>The Member Secretary presented the important communications, policy decisions received from Government, AICTE such as scholarship and first Graduate scheme. The Member Secretary also presented the actions taken for those communications. The Council noted the communications and resolved to approve the action taken.</p>	Noted
Agenda No: 03	<p><u>Faculty recruitment for the academic year 2010-2011</u></p> <p>The Member Secretary presented the list of faculty recruited for the year 2010-2011. The staff student ratio is 1:13.5. The council appreciated the administration for having good staff student ratio and advised the institution to continue the same in upcoming years. The Council reviewed and approved the faculty and Staff Selection for the academic year 2010-2011</p>	Noted
Agenda No: 04	<p><u>Admissions of the academic year 2010-2011</u></p> <p>The admission of students to I year B.E and II year B.E lateral entry for the year 2010-2011 have been presented. The admission status and closing cut off for all the courses in the last academic year has been compared. The council commended the Management and administration for very good admissions and advised the management to increase the closing cut off-mark. The Council approved the admission status of academic year 2010-2011</p>	Noted
Agenda No: 05	<p><u>University results in the last academic year (2009-2010)</u></p> <p>The results of university examinations in odd and even semester have been presented and discussed. The council advised the administration to improve the university examination results. The Council reviewed University results of previous academic year – 2010-2011</p>	HODs were asked to improve results
Agenda No: 06	<p><u>Off - campus placement drives</u></p> <p>The member secretary presented the list of Pooled off drives conducted. The council praised the efforts of the college in bringing companies for the off campus placements. It is unanimously resolved to approve the campus placement activities.</p>	Noted


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Agenda No: 07	<p><u>Faculty development programmes</u> The Faculty development programs (FDP) conducted by KIOT and FDPs attended by KIOT faculty have been presented and discussed. The council praised the administration and was asked to conduct more workshops and FDPs for the development of faculty. It is unanimously resolved to approve the Faculty development activities.</p>	Noted
Agenda No: 08	<p><u>Additional Intake / New Courses for the next academic year (2011 - 2012)</u> The member secretary proposed a new course, M.E (Industrial Safety Engineering), and an additional intake of 60 in B.E (CSE) for the academic year 2011 - 2012. The council discussed the proposal for new course and additional intake in Computer Science & Engineering. It is unanimously resolved to approve the proposal for addition intake of 60 in B.E (Computer Science & Engineering) and a new M.E programme in Industrial Safety Engineering.</p>	Noted
Agenda No: 09	<p><u>New Laboratory Requirements for the next academic year (2011-2012)</u> The member secretary presented the Additional laboratories requirement for next academic year. The budget requirements for new labs have also been briefed. It is unanimously resolved to approve lab requirements for next academic year.</p>	Noted
Agenda No: 10	<p><u>Computer and other accessories requirements for the next academic year (2011-2012)</u> The computer, internet and other accessories requirements for the next academic year 2011-2012 have been discussed. The council unanimously approved the Computer and other accessories requirements for the next academic year (2011 - 2012)</p>	Noted
Agenda No: 11	<p><u>Books and journals requirements for Library for the next academic year (2011-2012)</u> The text books and journal requirements for the college library have been discussed. It is unanimously resolved to approve the proposal for procurement of library books and journals.</p>	Noted
Agenda No: 12	<p><u>Built up area and other amenity requirements for the next academic year (2011-2012)</u> Additional infrastructure and other amenity requirements for next academic year for the existing and additional courses have been discussed. The council unanimously approved the built-up area and other amenity requirements for the next academic year (2011-2012) to be added.</p>	Noted

P. n. z.



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