

Knowledge Institute of Technology , Salem – 637504

Action taken report on Minutes of 4th Governing Council Meeting dated 13.10.2012

Agenda No.	Discussions	Action taken
Agenda No: 01	<p><u>Review and approval of previous Governing Council meeting</u></p> <p>The Member Secretary read out the minutes of previous Governing Council Meeting (GCM dated 15.10.2011) and the action taken on the minutes of the previous Governing Council meeting. The council resolved to approve the minutes of meeting dated 15.10.2011.</p>	Noted
Agenda No: 02	<p><u>Report on important communications, policy decisions received from / sent to Government, AICTE, etc.,</u></p> <p>The Member Secretary presented the important communications, policy decisions received from Government, AICTE such as scholarship and first Graduate scheme. The Member Secretary also presented the actions taken for those communications. The Council noted the communications and resolved to approve the action taken.</p>	Noted
Agenda No: 03	<p><u>Faculty recruitment for the academic year 2012 – 2013</u></p> <p>The Member Secretary presented the list of faculty relieved and recruited for the year 2012 - 2013. The staff student is 1:14.4. The council lauded the administration for maintaining good staff student ratio. The Council reviewed and approved the Staff Selection for the academic year 2012 - 2013</p>	Noted
Agenda No: 04	<p><u>Admissions in the academic year 2012 – 2013</u></p> <p>The admission of students to I year B.E, I year M.E and II year B.E lateral entry for year 2012 - 2013 has been presented. The admission status and closing cut off for all the courses in the last three academic years have been compared. The council commended the Management and administration for very good admissions and upward in closing cut off-mark in admissions. The Council approved the admission status of academic year 2012 - 2013</p>	Noted
Agenda No: 05	<p><u>University results in the last academic year (2011-2012)</u></p> <p>The results of university examinations in odd and even semester have been presented and discussed. The council requested the administration to improve the university examination results further. The Council approved University results of last academic year (2011-2012)</p>	HODs were asked to improve results
Agenda No: 06	<p><u>Off - campus placement drives</u></p> <p>The member secretary presented list of pooled off-campus drives conducted for other college students in the last academic year. The council extolled the efforts of the college in conducting pooled off-campus drives. It is unanimously resolved to approve the off campus placement activities.</p>	Noted
Agenda No: 07	<p><u>Faculty development programmes</u></p> <p>The Faculty development programmes (FDP) conducted by KIOT and FDPs attended by KIOT faculty members have been presented and discussed. The council praised the administration and was asked to conduct more workshops and FDPs for enriching knowledge of faculty. It is unanimously resolved to approve the Faculty development activities.</p>	Noted



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Agenda No: 08	<p><u>Faculty research publications and funding proposals</u></p> <p>The papers published by faculty in Conferences, symposium and journals have been presented and discussed. The council also reviewed the funding proposal submitted to funding agencies. The council also appreciated the administration and principal for taking initiatives to promote research and for receiving the grant of Rs. 0.1 lakh. It is unanimously resolved to approve the research and funding proposal activities.</p>	Noted
Agenda No: 09	<p><u>Additional Intake / New Courses for the next academic year (2013 - 2014)</u></p> <p>The member secretary proposed a new course, M.E (Embedded System), and an additional intake of 60 in B.E (Mech & EEE) for the academic year 2013 - 2014. The council discussed the proposal for new courses and additional intake in Mechanical engineering and Electrical and Electronics Engineering. It is unanimously resolved to approve the proposal for addition intake of 60 in B.E (Mechanical engineering & Electrical and Electronics Engineering) and a new M.E programme in Embedded System.</p>	Noted
Agenda No: 10	<p><u>New Laboratory Requirements for the next academic year (2013-2014)</u></p> <p>The member secretary presented the Additional laboratories required for next academic year with respect to the proposed new M.E programs, additional intake in Mechanical engineering and existing courses. The budget requirements for new labs have also been briefed. It is unanimously resolved to approve lab requirements for next academic year (2013 - 2014)</p>	Noted
Agenda No: 11	<p><u>Computer and other accessories requirements for the next academic year (2013 - 2014)</u></p> <p>The computer, internet and other accessories requirements for the academic year 2013 - 2014 have been discussed. The council unanimously approved the Computer and other accessories requirements for the next academic year (2013 - 2014)</p>	Noted
Agenda No: 12	<p><u>Books and journals requirements for the next academic year (2013 - 2014)</u></p> <p>The text books and journal requirements for the college library have been discussed. It is unanimously resolved to approve the proposal for procurement of library books and journals</p>	Noted
Agenda No: 13	<p><u>Built up area and other amenity requirements for the next academic year (2013 - 2014)</u></p> <p>Additional infrastructure and other amenity requirements for next academic year for the existing and additional courses have been discussed. The council unanimously approved the built-up area and other amenity requirements for the next academic year (2013 - 2014) to be added</p>	Noted



P. n. s.

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