

Knowledge Institute of Technology , Salem – 637504

Action taken report on Minutes of 5th Governing Council Meeting dated 19.10.2013

Agenda No.	Discussions	Action taken
Agenda No: 01	<p><u>Review and approval of previous Governing Council meeting</u></p> <p>The Member Secretary read out the minutes of previous Governing Council Meeting (GCM dated 13.10.2012). The council resolved to approve the minutes of meeting dated 13.10.2012</p>	Noted
Agenda No: 02	<p><u>Report on important communications, policy decisions received from / sent to Government, AICTE, etc.,</u></p> <p>The Member Secretary presented the important communications, policy decisions received from Government, AICTE, Anna University such as scholarship and first Graduate scheme. The Member Secretary also presented the actions taken for those communications. The Council noted the communications and resolved to approve the action taken.</p>	Noted
Agenda No: 03	<p><u>Faculty recruitment for the academic year 2013 – 2014</u></p> <p>The Member Secretary presented the list of faculty relieved and recruited for the academic year 2013-2014. The committee appreciated the management for maintaining the good student staff ratio i.e 1:13.9. The Council reviewed and approved the faculty and Staff Selection for the academic year 2013 - 2014</p>	Noted
Agenda No: 04	<p><u>Admissions in the academic year 2013 - 2014</u></p> <p>The admission of students to I year B.E, I year M.E and II year B.E lateral entry for year 2013 - 2014 has been presented. The admission status and closing cut off for all the courses in the last three academic years have been compared. The council commended the Management and administration for very good admissions and upward trend in closing cut off-mark in admissions. It is resolved to accept the admissions as presented.</p>	Noted
Agenda No: 05	<p><u>University results in the last academic year (2012-2013)</u></p> <p>The results of university examinations in odd and even semester have been presented and discussed. The council asked the administration to improve the university examination results further. It is resolved to improve the university results as presented.</p>	HODs were asked to improve results
Agenda No: 06	<p><u>Graduation rate in the Last academic year (2012-2013)</u></p> <p>The council appreciated the management for the graduation rate and the efforts taken and advised to increase the pass percentage of outgoing students. It is resolved to improve the graduation rate for the next academic year</p>	HODs were asked to improve Graduate rate
Agenda No: 07	<p><u>Students' Placement and Recruitment Drives</u></p> <p>The member secretary presented list of On campus placement drives conducted for KIOT students .The council praised the efforts of the college in conducting the campus drives. The council lauded the management for the great efforts taken by the management in placing the students and advised to maintain and improve in forthcoming years. It is unanimously resolved to approve the campus placement activities.</p>	Noted

<p>Agenda No: 08</p>	<p><u>Faculty development programmes</u> The Faculty development programmes (FDP) conducted by KIOT and FDPs attended by KIOT faculty have been presented and discussed. The council praised the administration and was asked to conduct more workshops and FDPs for the development of faculty. It is unanimously resolved to approve the Faculty development activities.</p>	<p>Noted</p>
<p>Agenda No: 09</p>	<p><u>Faculty research publications and funding proposals</u> The papers published by faculty in Conferences, symposium and journals have been presented and discussed. The council also reviewed the funding proposal submitted to funding agencies. The council also appreciated the administration and principal for taking initiatives to promote research and for receiving the grant of Rs. 22.05 lakhs. It is unanimously resolved to approve the research and funding proposal activities.</p>	<p>HODs were asked to apply for more funded projects</p>
<p>Agenda No: 10</p>	<p><u>New Laboratory Requirements for the next academic year (2014 - 2015)</u> The member secretary presented the Additional laboratories requirement for next academic year with respect to the proposed new M.E programs, industry collaborated labs and existing courses. The budget requirements for new labs have also been briefed. It is unanimously resolved to approve lab requirements for next academic year.</p>	<p>Noted</p>
<p>Agenda No: 11</p>	<p><u>Computer and other accessories requirements for the next academic year (2014-2015)</u> The computer, internet and other accessories requirements for the academic year 2014 - 2015 have been discussed. The council unanimously approved the Computer and other accessories requirements for the next academic year (2014 - 2015).</p>	<p>Noted</p>
<p>Agenda No: 12</p>	<p><u>Books and journals requirements for Library for the next academic year (2014-2015)</u> The text books and journal requirements for the college library have been discussed. It is unanimously resolved to approve the proposal for procurement of library books and journals.</p>	<p>Noted</p>
<p>Agenda No: 13</p>	<p><u>Built up area and other amenity requirements for the next academic year (2014-2015)</u> Additional infrastructure and other amenity requirements for next academic year for the existing and additional courses have been discussed. The council unanimously approved the built-up area and other amenity requirements for the next academic year (2014 - 2015) to be added.</p>	<p>Noted</p>



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