

Knowledge Institute of Technology, Salem


Action taken report on Minutes of 8th Governing Council Meeting dated 15.10.2016

Agenda No.	Discussions	Action taken
Agenda No: 01	<p><u>Review and approval of previous Governing Council meeting</u></p> <p>The Member Secretary read out the minutes of previous Governing Council Meeting (GCM dated 10.10.2015) and the actions taken on the minutes of the previous Governing Council meeting. The council resolved to approve the minutes of meeting dated 10.10.2015.</p>	Noted
Agenda No: 02	<p><u>Report on important communications, policy decisions received from / sent to Government, AICTE, etc..</u></p> <p>The Member Secretary presented the important communications, policy decisions received from and sent to Government, AICTE such as scholarship and first Graduate scheme. The Member Secretary also presented the actions taken for those communications. The Council noted the communications and resolved to approve the action taken.</p>	Noted
Agenda No: 03	<p><u>Faculty recruitment for the academic year 2016- 2017</u></p> <p>The Member Secretary presented the list of faculty relieved and recruited for the year 2016 - 2017. The staff student ratio is 1:12.7. The council appreciated the administration for maintaining good staff student ratio. The Council reviewed and approved the faculty and Staff Selection for the academic year 2016 - 2017</p>	Noted
Agenda No: 04	<p><u>Admissions in the academic year 2016- 2017</u></p> <p>The admission of students to I year B.E, I year M.E and II year B.E lateral entry for the year 2016-17 have been presented. The admission status and closing cut off for all the courses in the last four academic years have been compared. The council commended the Management and administration for very good admissions and upward trend in closing cut off-mark. The Council approved the admission status of academic year 2016- 2017</p>	Noted
Agenda No: 05	<p><u>University results in the last academic year (2015 – 2016)</u></p> <p>The results of university examinations in odd and even semester have been presented and discussed. The council advised the administration to improve the university examination results. The Council approved University results of previous academic year - 2015 - 2016.</p>	HODs were asked to improve results



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Agenda No: 06	<p><u>Graduation rate of last academic year (2015 – 2016)</u></p> <p>The member secretary presented the graduation rate of the past four years. The council appreciated the entire team for the hard work and recommended the management to improve the results. It has been resolved to improve the graduation rate gradually</p>	HODs were asked to improve Graduate rate
Agenda No: 07	<p><u>Students' Placement and Recruitment Drives</u></p> <p>The member secretary presented the list of on-campus drives conducted in the last academic year. The council praised the efforts of the college in bringing more number of companies for the placements. It is unanimously resolved to approve the campus placement activities.</p>	Noted
Agenda No: 08	<p><u>Faculty development programmes</u></p> <p>The Faculty development programs (FDP) conducted by KIOT and FDPs attended by KIOT faculty have been presented and discussed. The council praised the administration and was asked to conduct more workshops and FDPs for the development of faculty. It is unanimously resolved to approve the Faculty development activities.</p>	Noted
Agenda No: 09	<p><u>Faculty research publications and funding proposals</u></p> <p>The papers published by faculty in Conferences, symposium and journals have been presented and discussed. The council also reviewed the funding proposal submitted to funding agencies. The council appreciated the administration and Principal for taking initiatives to promote research and also lauded for receiving the grant of Rs. 2.14lakhs. It is unanimously resolved to approve the research and funding proposal activities.</p>	HODs were asked to apply for more funded projects
Agenda No: 10	<p><u>Laboratory Requirements for the next academic year (2017 - 2018)</u></p> <p>The member secretary presented the Additional laboratories requirement for next academic year. The budget requirements for new labs have also been briefed. It is unanimously resolved to approve lab requirements for next academic year.</p>	Noted
Agenda No: 11	<p><u>Computer and other accessories requirements for the next academic year (2017 - 2018)</u></p> <p>The computer, internet and other accessories requirements for the academic year 2017-2018 have been discussed. The council unanimously approved the Computer and other accessories requirements for the next academic year (2017-2018)</p>	Noted
Agenda No: 12	<p><u>Books and journals requirements for Library for the next academic year (2017 - 2018)</u></p> <p>The text books and journal requirements for the college library have been discussed. It is unanimously resolved to approve the proposal for procurement of library books and journals</p>	Noted


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Agenda No: 13	<u>Built up area and other amenity requirements for the next academic year (2017 - 2018)</u> Additional infrastructure and other amenity requirements for next academic year for the existing and additional courses have been discussed. The council unanimously approved the built-up area and other amenity requirements for the next academic year (2017-2018) to be added	Noted
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Member Secretary / Principal

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