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Knowledge Institute of Technology

Minutes of Governing Council Meeting (GCM)

Meeting No.	01	Date & Time	07.03.2010 & 10.30 am
Venue	President's Chamber, KIOT Campus, Kakapalayam, Salem - 637 504.		

Members Present:

S. No.	Name	Position
1.	Mr. T. Marappan, B.Lit.,	Chairman
2.	Mr. M. Vadivelan, DPE.	Member
3.	Prof. K. Visagavel, M.E., (Ph.D)	Member
4.	Mr. V. Suresh Kumar, B.E.	Member
5.	Dr. P. Navaneethakrishnan, Ph.D.,	Member
6.	Dr. K. Mayilsamy B.E, M.E., Ph.D.,	Member (Expert/Academic)
7.	Mr. P. R. Perumal B.E, PG Diploma in Entrepreneurship.	Member (Expert/Industry)
8.	Dr. S. Paramasivam B.E., M.E., Ph.D.	Member (Expert/Industry)
9.	Dr. Padmanaban Ramasamy B.E., M.Tech., Ph.D.,	Member (Expert/Industry)
10.	Dr. N. Santhiyakumari, B.E., M.E., Ph.D.,	Member (Faculty/KIOT)
11.	Prof. V. Kumar, B.E., M.E., (Ph.D)	Member (Faculty/KIOT)
12.	Prof. B. Sasi Kumar, B.E., M.E.,	Member (Faculty/KIOT)
13.	Dr. PSS Srinivasan B.E., M.Tech., Ph.D	Member Secretary

Agenda No: 01	Welcoming and introducing Governing council members
Discussion	The Member Secretary welcomed the members for the first Governing Council Meeting.
	The Member Secretary read out the agenda and members of the governing council meeting.
Resolution 01	The council members felt happy for being the part of the council and resolved to continue their work with the fullest satisfaction and they unanimously decided to contribute to the upliftment of the institution.

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Knowledge Institute of Technology

Agenda for Governing Council Meeting (GCM)

Meeting No.	01	Date & Time	07.03.2010 & 10.30 am
Venue	President's Chamber, KIOT Campus, Kakapalayam, Salem - 637 504.		

Agenda No.	Discussions
1.	Welcoming and introducing Governing council members
2.	Report on important communications, policy decisions received from / sent to Government, AICTE, Anna University etc.,
3.	Faculty recruitment for the academic year 2009 - 2010
4.	Admissions in the academic year 2009 - 2010
5.	University results of Nov / Dec 2009
6.	Off - campus placement drives
7.	Additional Intake / New courses for the next academic year (2010 - 2011)
8.	New Laboratory Requirements for the next academic year (2010 - 2011)
9.	Computer and other accessories requirements for the next academic year (2010 - 2011)
10.	Books and journals requirements for the next academic year (2010 - 2011)
11.	Built-up area requirements for the next academic year (2010 - 2011)
12.	Amenities requirement as per AICTE norms for the next academic year (2010 - 2011)

Agenda No: 02	**Report on important communications, policy decisions received from / sent to Government, AICTE, Anna University etc.,**
Discussion	The Member Secretary presented the important communications, policy decisions received from Government, AICTE such as scholarship and first Graduate scheme. The Member Secretary also presented the actions taken for those communications. The details are presented in Annexure - I.
Resolution No:02	The Council noted the communications and resolved to approve the action taken.
Agenda No: 03	**Faculty recruitment for the academic year 2009 - 2010**
Discussion	The Member Secretary presented the list of faculty recruited for the year 2009 - 2010. The staff student ratio is 1:12. The council appreciated the administration for having good staff student ratio and advised the institution to continue the same in upcoming years. The details are presented in Annexure - II.
Resolution No:03	The Council reviewed and approved the Faculty and Non-Teaching Staff Selection for the academic year 2009 - 2010
Agenda No: 04	**Admissions in the academic year 2009 - 2010**
Discussion	The admission of students to I year B.E has been presented. The admission status and closing cut off for all the courses have been discussed. The council commended the Management and administration for very good start up and advised the management to increase the closing cut off-mark in further years. The details are given in Annexure - III.
Resolution No:04	The Council approved the admission status of academic year 2009 - 2010
Agenda No: 05	**University results of Nov/Dec 2009**
Discussion	The council reviewed the results of odd semester Nov/Dec 2009. The council advised the administration to improve the university examination results. The details of results are presented in Annexure - IV.
Resolution No:05	The Council reviewed University results of odd semester 2009 - 2010
Agenda No: 06	**Off - campus placement drives**
Discussion	The member secretary presented the list of Pooled off drives conducted. The council praised the efforts of the college in bringing companies for the off campus placements. The details of the placement drives are given in Annexure - V.
Resolution No:06	It is unanimously resolved to approve the campus placement activities.
Agenda No: 07	**Additional Intake / New Courses for the next academic year (2010 - 2011)**
Discussion	The member secretary proposed a new course, B.E (Civil Engineering), and an additional intake of 60 in B.E (ECE) for the academic year 2010 - 2011. The council discussed the proposal for new course and additional intake in Civil engineering.

Resolution No: 07	It is unanimously resolved to approve the proposal for addition intake of 60 in B.E (Electronics & Communication engineering) and a new B.E programme in Civil Engineering. The Details are given in Annexure - VI.
Agenda No: 08	**New Laboratory Requirements for the next academic year (2010 - 2011)**
Discussion	The member secretary presented the status of existing laboratory and Additional laboratories requirement for next academic year. The budget requirements for new labs have also been briefed. The details are presented in Annexure - VII.
Resolution No: 08	It is unanimously resolved to approve lab requirements for next academic year
Agenda No: 09	**Computer and other accessories requirements for the next academic year (2010 - 2011)**
Discussion	The availability of existing computer labs and the requirement of The computer, internet and other accessories for the next academic year 2010 - 2011 have been discussed. The list of requirements has been given in Annexure - VIII.
Resolution No: 09	The council unanimously approved the Computer and other accessories requirements for the next academic year (2010 - 2011)
Agenda No: 09	**Books and journals requirements for Library for the next academic year (2010 - 2011)**
Discussion	The text books and journal requirements for the college library have been discussed. The requirement details are given in Annexure - IX.
Resolution No: 10	It is unanimously resolved to approve the proposal for procurement of library books and journals
Agenda No: 11	**Built-up area requirements for the next academic year (2010 - 2011)**
Discussion	Additional infrastructural requirements for next academic year for existing courses and additional courses have been discussed. The details are given in Annexure - X.
Resolution No: 11	The council unanimously approved the built-up area requirements for the next academic year (2010 - 2011)
Agenda No: 12	**Amenities requirement as per AICTE norms for the next academic year (2010 - 2011)**
Discussion	The council reviewed the various amenities available and required for the smooth functioning of the college. The details of amenities are listed in Annexure - XI.
Resolution No:12	The council unanimously approved the amenities available and amenities for the next academic year to be added.

Principal / Member Secretary

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