

Knowledge Institute of Technology

Governing Council Meeting (GCM)

Meeting No.	02	Date & Time.	12.02.2011 & 10.30 am
Venue	President's Chamber, KIOT Campus, Kakapalayam, Salem – 637 504.		
Agenda No.	Discussions		
1.	Review and approval of previous Governing Council meeting.		
2.	Report on important communications, policy decisions received from/ sent to Government, AICTE, Anna University etc.,		
3.	Faculty recruitment for the academic year 2010-2011		
4.	Admissions of the academic year 2010-2011		
5.	University results in the last academic year (2009-2010)		
6.	Off - campus placement drives		
7.	Faculty development programmes		
8.	Additional Intake / New courses for the next academic year (2011 - 2012)		
9.	New Laboratory Requirements for the next academic year (2011 - 2012)		
10.	Computer and other accessories requirements for the next academic year (2011 - 2012)		
11.	Books and journals requirements for Library for the next academic year (2011 - 2012)		
12.	Built up area and other amenity requirements for the next academic year (2011 - 2012)		



Principal
Knowledge Institute of Technology
Kakapalayam (P.O.) Salem-637 504

Knowledge Institute of Technology			
Minutes of Governing Council Meeting (GCM)			
Meeting No.	02	Date & Time	12.02.2011 & 10.30 am
Venue	President's Chamber, KIOT Campus, Kakapalayam, Salem – 637 504.		
Members Present:			
S. No.	Name	Position	
1.	Mr. T. Marappan, B.Lit.,	Chairman	
2.	Mr. M. Vadivelan, DPE.	Member	
3.	Dr. K. Visagavel, M.E., Ph.D.,	Member	
4.	Mr. V. Suresh Kumar, B.E.	Member	
5.	Dr. P. Navaneethakrishnan, Ph.D.,	Member	
6.	Dr. K. Mayilsamy B.E, M.E., Ph.D.,	Member (Expert/Academic)	
7.	Mr. P. R. Perumal B.E, PG Diploma in Entrepreneurship.	Member (Expert/Industry)	
8.	Dr. S. Paramasivam B.E., M.E., Ph.D.	Member (Expert/Industry)	
9.	Dr. Padmanaban Ramasamy B.E., M.Tech., Ph.D.,	Member (Expert/Industry)	
10.	Dr. N. Santhiyakumari, B.E., M.E., Ph.D.,	Member (Faculty/KIOT)	
11.	Prof. V. Kumar, B.E., M.E., (Ph.D)	Member (Faculty/KIOT)	
12.	Prof. B. Sasi Kumar, B.E., M.E.,	Member (Faculty/KIOT)	
13.	Dr. PSS Srinivasan B.E., M.Tech., Ph.D	Member Secretary	
Agenda No: 01	Review and approval of previous Governing Council meeting		
Discussion	The Member Secretary welcomed the members for the second Governing Council Meeting.		
	The Member Secretary read out the minutes of previous Governing Council Meeting (GCM dated 07.03.2010) and the action taken on the minutes of the previous Governing Council meeting. Actions taken are listed in Annexure - I.		
Resolution 01	The council resolved to approve the minutes of meeting dated 07.03.2010.		



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Agenda No: 02	Report on important communications, policy decisions received from/sent to Government, AICTE, Anna University etc.
Discussion	The Member Secretary presented the important communications, policy decisions received from Government, AICTE such as Scholarship and first Graduate scheme. The Member Secretary also presented the actions taken for those communications. The details are presented in Annexure – II.
Resolution No:02	The Council noted the communications and resolved to approve the action taken.
Agenda No: 03	Faculty recruitment for the academic year 2010-2011
Discussion	The Member Secretary presented the list of faculty recruited for the year 2010-2011. The staff student ratio is 1:13.5. The council appreciated the administration for having good staff student ratio and advised the institution to continue the same in upcoming years. The details are presented in Annexure - III.
Resolution No:03	The Council reviewed and approved the faculty and Staff Selection for the academic year 2010-2011
Agenda No: 04	Admissions of the academic year 2010-2011
Discussion	The admission of students to I year B.E and II year B.E lateral entry for the year 2010-2011 have been presented. The admission status and closing cut off for all the courses in the last academic year has been compared. The council commended the Management and administration for very good admissions and advised the management to increase the closing cut off-mark. The details are given in Annexure - IV.
Resolution No:04	The Council approved the admission status of academic year 2010-2011
Agenda No: 05	University results in the last academic year (2009-2010)
Discussion	The results of university examinations in odd and even semester have been presented and discussed. The council advised the administration to improve the university examination results. The details of results are presented in Annexure - V.
Resolution No:05	The Council reviewed University results of previous academic year – 2010-2011
Agenda No: 06	Off - campus placement drives
Discussion	The member secretary presented the list of Pooled off drives conducted. The council praised the efforts of the college in bringing companies for the off campus placements. The details of the placement drives are given in Annexure - VI.
Resolution No:06	It is unanimously resolved to approve the campus placement activities.
Agenda No: 07	Faculty development programmes
Discussion	The Faculty development programs (FDP) conducted by KIOT and FDPs attended by KIOT faculty have been presented and discussed. The council praised the administration and was asked to conduct more workshops and FDPs for the development of faculty. The details are furnished in Annexure - VII.
Resolution No:07	It is unanimously resolved to approve the Faculty development activities.



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Agenda No: 08	Additional Intake / New Courses for the next academic year (2011 - 2012)
Discussion	The member secretary proposed a new course, M.E (Industrial Safety Engineering), and an additional intake of 60 in B.E (CSE) for the academic year 2011 - 2012. The council discussed the proposal for new course and additional intake in Computer Science & Engineering.
Resolution No:08	It is unanimously resolved to approve the proposal for addition intake of 60 in B.E (Computer Science & Engineering) and a new M.E programme in Industrial Safety Engineering. The Details are given in Annexure - VIII.
Agenda No: 09	New Laboratory Requirements for the next academic year (2011-2012)
Discussion	The member secretary presented the Additional laboratories requirement for next academic year. The budget requirements for new labs have also been briefed. The details are presented in Annexure - IX.
Resolution No:09	It is unanimously resolved to approve lab requirements for next academic year
Agenda No: 10	Computer and other accessories requirements for the next academic year (2011-2012)
Discussion	The computer, internet and other accessories requirements for the next academic year 2011-2012 have been discussed. The list of requirements has been given in Annexure - X.
Resolution No:10	The council unanimously approved the Computer and other accessories requirements for the next academic year (2011 - 2012)
Agenda No: 11	Books and journals requirements for Library for the next academic year (2011-2012)
Discussion	The text books and journal requirements for the college library have been discussed. The requirement details are given in Annexure - XI.
Resolution No:11	It is unanimously resolved to approve the proposal for procurement of library books and journals
Agenda No: 12	Built up area and other amenity requirements for the next academic year (2011-2012)
Discussion	Additional infrastructure and other amenity requirements for next academic year for the existing and additional courses have been discussed. The details are given in Annexure - XII.
Resolution No:12	The council unanimously approved the built-up area and other amenity requirements for the next academic year (2011-2012) to be added



Principal / Member Secretary



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