Knowledge Institute of Technology

Governing Council Meeting (GCM)

Meeting No.	05	Date & Time	19.10.2013 & 10.30 AM
Venue	President's Chamber, KIOT Campus, Kakapalayam, Salem – 637 504.		

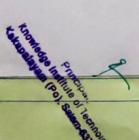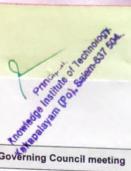| Agenda No.	Discussions
1.	Review and approval of previous Governing Council meeting
2.	Report on important communications, policy decisions received from / sent to Government, AICTE, etc.,
3.	Faculty recruitment for the academic year 2013 - 2014
4.	Admissions in the academic year 2013 - 2014
5.	University results in the last academic year (2012 – 2013)
6.	Graduation rate in the last academic year (2012 – 2013)
7.	Students' Placement and Recruitment Drives
8.	Faculty development programmes
9.	Faculty research publications and funding proposals
10.	New Laboratory Requirements for the next academic year (2014-2015)
11.	Computer and other accessories requirements for the next academic year (2014-2015)
12.	Books and journals requirements for Library for the next academic year (2014-2015)
13.	Built up area and other amenity requirements for the next academic year (2014-2015)

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Knowledge Institute of Technology

Minutes of Governing Council Meeting (GCM)

Meeting No.	05	Date & Time	19.10.2013 & 10.30 AM
Venue	President's Chamber, KIOT Campus, Kakapalayam, Salem – 637 504.		

Members Present:

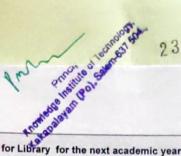| S. No.	Name	Position
1.	Mr. T. Marappan, B.Lit.,	Chairman
2.	Mr. M. Vadivelan, DPE.	Member
3.	Dr. K. Visagavel, M.E., Ph.D.,	Member
4.	Mr. V. Suresh Kumar, B.E.	Member
5.	Dr. P. Navaneethakrishnan, Ph.D.,	Member
6.	Dr. K. Mayilsamy B.E, M.E., Ph.D.,	Member (Expert/Academic)
7.	Mr. P. R. Perumal B.E, PG Diploma in Entrepreneurship.	Member (Expert/Industry)
8.	Dr. S. Paramasivam B.E., M.E., Ph.D.	Member (Expert/Industry)
9.	Dr. Padmanaban Ramasamy B.E., M.Tech., Ph.D.	Member (Expert/Industry)
10.	Dr. N. Santhiyakumari, B.E., M.E., Ph.D.,	Member (Faculty/KIOT)
11.	Dr. V. Kumar, B.E., M.E., Ph.D.	Member (Faculty/KIOT)
12.	Prof. B. Sasi Kumar, B.E., M.E.,	Member (Faculty/KIOT)
13.	Dr. PSS Srinivasan B.E., M.Tech., Ph.D	Member Secretary

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Agenda No: 01	**Review and approval of previous Governing Council meeting**
Discussion	The Member Secretary welcomed the members for the fifth Governing Council Meeting.
	The Member Secretary read out the minutes of previous Governing Council Meeting (GCM dated 13.10.2012) and major action taken are listed in Annexure - I.
Resolution No:01	The council resolved to approve the minutes of meeting dated 13.10.2012
Agenda No: 02	**Report on important communications, policy decisions received from / sent to Government, AICTE, etc.,**
Discussion	The Member Secretary presented the important communications, policy decisions received from Government, AICTE, Anna University such as scholarship and first Graduate scheme. The Member Secretary also presented the actions taken for those communications. The details are presented in Annexure – II.
Resolution No:02	The Council noted the communications and resolved to approve the action taken.
Agenda No: 03	**Faculty recruitment for the academic year 2013 - 2014**
Discussion	The Member Secretary presented the list of faculty relieved and recruited for the academic year 2013-2014. The committee appreciated the management for maintaining the good student staff ratio i.e 1:13.9 The details are presented in Annexure – III.
Resolution No:03	The Council reviewed and approved the faculty and Staff Selection for the academic year 2013 - 2014
Agenda No: 04	**Admissions in the academic year 2013 - 2014**
Discussion	The admission of students to I year B.E, I year M.E and II year B.E lateral entry for year 2013 - 2014 has been presented. The admission status and closing cut off for all the courses in the last three academic years have been compared. The council commended the Management and administration for very good admissions and upward trend in closing cut off-mark in admissions. The details are given in Annexure - IV.
Resolution No:04	It is resolved to accept the admissions as presented.
Agenda No: 05	**University results in the last academic year (2012-2013)**
Discussion	The results of university examinations in odd and even semester have been presented and discussed. The council asked the administration to improve the university examination results further. The details of the results are given in Annexure - V.
Resolution No:05	It is resolved to improve the university results as presented.
Agenda No: 06	**Graduation rate in the Last academic year (2012-2013)**
Discussion	The council appreciated the management for the graduation rate and the efforts taken and advised to increase the pass percentage of out-going students. The details of results are presented in Annexure - V.

Resolution No:06	It is resolved to improve the graduation rate for the next academic year
Agenda No: 07	**Students' Placement and Recruitment Drives**
Discussion	The member secretary presented list of On campus placement drives conducted for KIOT students .The council praised the efforts of the college in conducting the campus drives. The list of IT and core companies recruited the students are given in Annexure - VI. The council lauded the management for the great efforts taken by the management in placing the students and advised to maintain and improve in forthcoming years.
Resolution No: 07	It is unanimously resolved to approve the campus placement activities.
Agenda No: 08	**Faculty development programmes**
Discussion	The Faculty development programmes (FDP) conducted by KIOT and FDPs attended by KIOT faculty have been presented and discussed. The council praised the administration and was asked to conduct more workshops and FDPs for the development of faculty. The details are furnished in Annexure - VII.
Resolution No:08	It is unanimously resolved to approve the Faculty development activities.
Agenda No: 09	**Faculty research publications and funding proposals**
Discussion	The papers published by faculty in Conferences, symposium and journals have been presented and discussed. The council also reviewed the funding proposal submitted to funding agencies. The council also appreciated the administration and principal for taking initiatives to promote research and for receiving the grant of Rs. 22.05 lakhs. The details are given in Annexure - VIII.
Resolution No:09	It is unanimously resolved to approve the research and funding proposal activities.
Agenda No: 10	**New Laboratory Requirements for the next academic year (2014 - 2015)**
Discussion	The member secretary presented the Additional laboratories requirement for next academic year with respect to the proposed new M.E programs, industry collaborated labs and existing courses. The budget requirements for new labs have also been briefed. The details are presented in Annexure - IX.
Resolution No:10	It is unanimously resolved to approve lab requirements for next academic year
Agenda No: 11	**Computer and other accessories requirements for the next academic year (2014-2015)**
Discussion	The computer, internet and other accessories requirements for the academic year 2014 - 2015 have been discussed. The list of requirements has been given in Annexure - X.
Resolution No:11	The council unanimously approved the Computer and other accessories requirements for the next academic year (2014 - 2015)

Agenda No: 12	Books and journals requirements for Library for the next academic year (2014-2015)
Discussion	The text books and journal requirements for the college library have been discussed. The requirement details are given in Annexure - XI.
Resolution No:12	It is unanimously resolved to approve the proposal for procurement of library books and journals
Agenda No: 13	Built up area and other amenity requirements for the next academic year (2014-2015)
Discussion	Additional infrastructure and other amenity requirements for next academic year for the existing and additional courses have been discussed. The details are given in Annexure – XII.
Resolution No:13	The council unanimously approved the built-up area and other amenity requirements for the next academic year (2014 - 2015) to be added

Principal / Member Secretary

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